

Minutes of Pre-bid meeting held on 26/11/2015 at 14:00 hr at RITES office for Procurement of Syrup Nevirapine 100ml (10mg/ml or 50mg/5ml) against: IFB No. RITES/MSM/NACP/18/2014/REBID

1. The following were present:-

I) From RITES

S/Shri

Prakash Mirani, GM/MSM- in Chair

Manoj Kumar Das, Manager/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1	Pawan Chopra	M/s Umedica Laboratories Pvt. Ltd., Mumbai

M/s Emcure Pharmaceuticals Ltd. has submitted their query through email.

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
Section I: Instructions To Bidders		
1.	One of the prospective bidder has mentioned that their product will be manufactured from a WHOGMP facility. However the COPP which has expired and can be renewed and provided only 6 months after completing production of 3 batches for which they do not have orders except for one batch recently manufactured for an export enquiry. Please confirm whether the firm can participate in this tender without COPP.	COPP is not required.
Section III: Schedule of Requirements		
2.	One of the prospective bidders has mentioned that the item is to be supplied in 3 lots and for some of the consignees the quantity to be supplied very low, as low as 1 bottle. The bidder has requested to allow them to supply in single lot for the consignees wherein required quantity is less than 100 bottles.	For the consignees where required quantity is less than 100 bottles, entire quantity is to be supplied along with 2 nd Lot. Modified Consignee-wise Quantity distribution is mentioned in Amendment No.2.

Meeting concluded with thanks to the participants for their active participation.