Minutes of Pre-bid meeting for Procurement of ARV DRUGS (ANTI RETRO-VIRAL DRUGS) (PAEDIATRIC) against: IFB No. RITES/MSM/NACP/08/2015 held on 18/11/2015 at 14:00 hr at RITES office.

1. The following were present:-

I) From RITES
S/Shri
Prakash Mirani, GM/MSM – In Chair
R. K. Sharma, JGM/MSM
Manoj Kumar Das, Manger/MSM
B. N. Meena, AM/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1.	J. B. Pal	M/s Macleods Pharmaceuticals Ltd., Mumbai
3.	Raja Uma Mahesh	M/s Aurobindo Pharma Ltd., Hyderabad
5.	A. K. Rastogi	M/s Cipla Ltd., Mumbai
4.	S. Ranjit Singh	M/s Hetero Drugs Ltd., Hyderabad
6.	Arun Sharma	M/s Mylan Labs Ltd., Hyderabad

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
Section I. Instructions To Bidders		
1.	As per your tender clause 6.1.1. (c) "*For all regulated products, the bidder should have at least two years of manufacturing and marketing experience of the particular items as a manufacturer for each regulated product quoted in the tender.*" and further **"***Experience of manufacturing and marketing an item in one strength shall be considered as having experience of manufacturing and marketing that item in other strengths also*." Please clarify us that the manufacturing and marketing experience of a combination of two drugs i.e • Zidovudine + Lamivudine for schedule I i.e Zidovudine+Lamuvidine + Nevirapine Please clarify that aforesaid combination of two products manufacturing and marketing experience can be consider as past performance for as per Section V for above schedule No.	Manufacturing and marketing experience of particular combination drug is required for compliance of ITB Clause 6.1.1 (c).

S. No.	Query Raised	Clarification
2.	As per clause 6.1.1 (e)(i) please clarify definition of single contract weather to supply same institute during entire rate contract period shall be consider as single contract or not i.e. to supply a product to an organization under single rate contract at different time can be consider as single contract or not.	For this clause, rate contract will not be considered as single contract. However, one single contract against a rate contract can be considered as single contract.
3.	Please clarify that whether COPP of the quoted drug is required or not.	COPP is not required.
Section II. General Conditions Of Contract		
4.	Please ensure payments to be cleared within 60 days from the date of submission of Invoices.	Payment will be released as per clause GCC 16 of bid document. The delay in release of payment is generally due to either non submission of requisite documents or submission of incomplete documents.
5.	It is requested to specify the Delivery Lead Time from the date of Inspection as the Third party approval is taking their own time for approving the samples. Can you provide the time lines for Inspection and Third party approval of samples from the date the Inspection for offer is submitted.	Please refer to the 2nd Para of clause SCC 9.1.(a) which is reproduced below: "The Supplier shall put up the goods for such inspection to the Purchaser's inspector 15-25 days (depending on the time required for pre-dispatch inspection & testing) ahead of the contractual delivery period, so that deliveries to the consignees are completed as per the contractual delivery period." However, testing lab will be advised to provide the report within 8-10 days.
6.	Please ensure proper/timely receipt of GRAN&FAC from the ART Centre/SACs.	Consignees will be instructed for timely issue of GRAN & FAC.
Section III. Schedule of Requirements		
7.	Most of the prospective bidders have mentioned that the Delivery Period of 1st lot of 45 days is not sufficient. After receipt of NOA, they have to procure raw materials required, obtain approval of printed packaging materials/ Artwork (from NACO); Manufacturing lead time, Analysis, Inspection, obtaining approval from third party Inspection & Testing Lab and delivery of goods etc. It is practically not possible for any manufacturer to deliver the goods in 45 days, which will lead to penalty. In view of above they have requested to amend the 1st lot delivery period as 90 days.	There will be no change in this clause.

Meeting concluded with thanks to the participants for their active participation.