

Minutes of Pre-bid meeting held on 25/07/2013 at 14:00 hr at RITES office for Supply of HIV (Elisa), HBV(Elisa) & HCV(Elisa) Test Kits against: IFB No. RITES/MSM/NACP/05/2013

1. The following were present:-

I) From RITES

S/Shri

P Mirani, GM/MSM – In Chair
R K Sharma, Sr.DGM/MSM
M K Das, Manager/MSM
B N Meena, Engineer/MSM
Anil Gupta, Pharmaceutical Expert/MSM

II) Firms which attended the pre bid conference are as follows:

S. No.	Name of representative S/Shri	Name of Firm
1	Shveta Sharma	M/s BD Diagnostic, Guragon
	Amit Bhatnagar	
2	Seema Khana	M/s Medsource Ozone Biomedicals Pvt. Ltd., Faridambad
3	Pawan Chopra	M/s Bio Medicare Laboratories Pvt. Ltd., New Delhi
4	Chander Prakash Kundra	M/s SD Biostandard Diagnostic Pvt. Ltd., Gurgaon

2. Initiating the discussion, chairperson welcomed the participants. It was explained that purpose of Pre-bid meet is to educate the bidders regarding various important provisions of the bidding documents and also to clarify any queries that the bidders may have in the subject bidding documents.

3. The issues raised during the pre bid meeting and clarifications are as under-

S. No.	Query Raised	Clarification
Section V. Sample Forms		
1.	As per bid form, [Page 79 (ELISA), 78(RPR), 76(RAPID)] of the tender document, “ <i>Having examined the Bidding Documents, including Addenda Nos. [insert numbers], the receipt of which is hereby acknowledged, we, the undersigned, offer to supply and deliver the Goods under the above-named Contract in full conformity with the said Bidding Documents at a unit rate of Rs. _____ (hereinafter called “the Unit Bid Price”) or such other sums as may be determined in accordance with the terms and conditions of the Contract.</i> ” Please inform if bidder should mention the price inclusive of taxes and levies.	Bidders have to quote total Bid price inclusive of Taxes and duties. Please refer Amendment No. 1
2.	As per price schedule [Page 81 (ELISA), 80(RPR), 78(RAPID)] of the tender document, there is no provision for a bidder to quote for already imported product in Indian currency.	A new Price Schedule (2c.) has been added for already imported goods. Please refer Amendment No. 1
3.	As per the check list [on page 97 (ELISA), 96 (RPR), 94 (RAPID)] of the tender document, point no. 9 “ <i>Capacity and Quality certification form in the format provided in Bidding document issued by relevant Country Authority.</i> ” Please confirm whether this form is to be submitted or not.	This form has been deleted from the Check List. Please refer Amendment No. 1

Meeting concluded with thanks to the participants for their active participation.